

George Washington Academy



Student/Parent Handbook
2019-20

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2019-2020 Calendar

July 2019

S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 4 - Independence Day
- 23 - 24 New Teacher Training
- 25 - 26 EdKey Institute
- 31 - Start Kinder Camp

January 2020

S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 1 - 2 - Winter Break
- 6 - School Resumes
- 20 - Martin Luther King Day
- 31 - Site Council

August 2019

S	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 1 - Kinder Camp
- 5 - GWA Open House
- 7 - First Day of School
- 12 - 21 - K-7 Benchmarks 1
- 30 - Site Council

February 2020

S	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

- 3 - 13 - 3-7 Benchmarks 3
- 13 - Family Night
- 17 - President's Day No School
- 28 - Site Council

September 2019

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 2 - Labor Day No School
- 4 - Picture Day
- 19 - Family Night
- 27 - Site Council

March 2020

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 - 5 - Spirit Week
- 5 - 1/2 day Teacher Conference
- 6 - Grades Locked Down
- 9 - 12 - Spring Break
- 27 - Site Council

October 2019

S	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 3 - 1/2 day Teacher Conference
- 4 - Grades Locked Down
- 7 - 10 Fall Break
- 25 - Site Council
- 28 - 31 - Spirit Week

April 2020

S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 1 - 20 - AzMerit - 3-7 grades
- 24 - Site Council
- 27 - Snow Day Make-up

November 2019

S	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 4 - 14 - 3-6 Benchmark 2
- 7 - Veteran's Day Celebration
- 11 - Veteran's Day No School
- 21 - Family Night
- 22 - Site Council
- 28 - Thanksgiving Break

May 2020

S	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 4 - 14 - K-2 Benchmarks 3
- 15 - Site Council
- 18 - Field Day
- 20 - Patriot Program/Yearbook Sign
- 21 - Last Day of School Students
- 22 - Last Day of School Teachers
- 25 - Memorial Day

December 2019

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 - 17 - K-2 Benchmarks
- 13 - Site Council
- 19 - Christmas Program
- 20 - Grades Locked Down
- 23 - 31 - Winter Break

June 2020

S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Contact Information

GWA Main Line- 928-440-6228

Website- <https://georgewashingtonacademy.org/>

Facebook Page- [facebook.com/GeorgeWashingtonAcademy](https://www.facebook.com/GeorgeWashingtonAcademy)

Beth Kulish, Principal- bkulish@edkey.org

Edkey Administration Main Line- 480-461-3200

Bus Transportation- 928-537-1208 ext.19017

Teachers:

K - Hamblin, Lucille - lhamblin@edkey.org

K1 - Hunsicker, Connie - Chunsicker@edkey.org

1st - Hunt, Kellee - khunt@edkey.org

2nd - Limppo, Annette - alimppo@edkey.org

3rd - Poulter, Rhonda - rpoulter@edkey.org

4th - Webber, Debra - dwebber@edkey.org

5th - Lyman, Rebecca - rlyman@edkey.org

6th - Thomas, Breanna - bthomas@edkey.org

7th - Lyman, Mike- mlyman@edkey.org

Staff:

Christine Swarts, Cafeteria- cswarts@edkey.org

Rhineheart, Tanner - tarhineheart@edkey.org

Hudson, Chanda - chhunt@edkey.org

Swanson, Gretchen - gswanson@edkey.org

Donnelly, J. Aaron - jdonnelly@edkey.org

Nichols, Cyndee- cnichols@edkey.org

Yarnell, Steven - syarnell@edkey.org

Parent Advisory Council (PAC):

Email- gwapac@hotmail.com

Website- www.gwapac.digitalpto.com

Facebook- [George Washington Academy Parents](https://www.facebook.com/GeorgeWashingtonAcademyParents) (Join us on Facebook)

Letter From the Principal

Dear Families:

Welcome to George Washington Academy, home of the Patriots!

We are grateful for the privilege of working with your child and your family this 2019 - 20 school year and are excited about all the learning adventures that lie ahead.

George Washington Academy is a Kinder - 7th grade school with an inclusive and welcoming atmosphere, a strong focus on families, personal responsibility, and basic American values. We teach reading through our Success for All Reading Program and spelling and writing with the Spalding methods and materials. Our math program is centered on the Saxon math curricula. All of these programs are evidence based and have been proven to increase student success in these key curricular areas.

We teach using differentiated instruction, based on the needs of the individual students'. We have found that this has helped increase student learning achievement. Our school is currently rated a B school and is on it's way to becoming an A school. In grades 4 - 7, students will be asked to choose a Personal Interest Project based on that term's theme. They will then research, write, create, and make an oral presentation of their findings for the class. Parents are invited to attend their child's PIP (Personal Interest Project) presentation.

Additionally, our electives program for grades 3 - 7 allows the students' the opportunity to select an enrichment classes for Monday - Thursday. The selections are made quarterly, so the students have the opportunity to participate in many different enrichment classes a year. Current elective classes include Band, Orchestra, Choir, Drama, Peer Mentoring, Yearbook, Cheerleading, Clogging, Leadership, STEM, Art, Spanish, Sign Language, Silent Reading, and Study Hall. The K - 2 classes also participate in electives in their homeroom classroom, and we encourage our amazing parents to come in and share their hobbies and special talents with our students.

GWA is so blessed to have such talented and willing parents, and encourage parent involvement. If you wish to visit our school, please sign in at the front office and obtain a visitor's pass before going to your child's classroom. This helps promote safety. GWA is also a member of the Desert Pines Sports League and competes with other small schools in the area. Our sports include Cross Country, Volleyball, Basketball, and Soccer, and are open to grades 4 - 7. Our beautiful gym is the host of many of these sports activities. Children attend school Monday through Thursday from 8:00 A.M. to 3:15 P.M.

We encourage student involvement and have a student council. We would love to increase our clubs and organizations, so if you are interested in sponsoring or helping with a club or organization, please contact the school at 928-440-6228.

We are very thankful to have such an amazing Parent Advisory Committee and Site Council who meet monthly to discuss upcoming school events and other important information for the school. We strive for excellence in communication and send out a weekly newsletter that includes important information, as well as the lunch menu.

Thank you for choosing George Washington Academy. Together, we will work hard to make sure every child is known and create the leaders of tomorrow.

Respectfully,

J. Beth Kulish

Principal

George Washington Academy

Mission Statement

George Washington Academy's mission is to empower students to achieve at the highest possible level in a dynamic, safe, and comfortable learning environment where teachers, staff, and families work together to help students reach the advanced academic expectations that are built into the curriculum and to instill within all self-worth, importance of family, and love of country.

Motto

Learning from our past to build a better future.

Academic Vision

The George Washington Academy school vision is to meet students' needs by providing differentiated instruction with consistent curriculum in a safe, welcoming, supportive, and positive setting, while maintaining patriotism, high expectations, and mutual respect.

School Plan

George Washington Academy was founded on principles that have withstood the test of time; Responsibility, Citizenship, Trustworthiness, Loyalty, and Patriotism. Students are strengthened and prepared to be responsible contributors to society. We cherish the best in each individual and enthusiastically educate our children to joyfully embrace the challenges and wonders each of their futures will bring.

Core Values

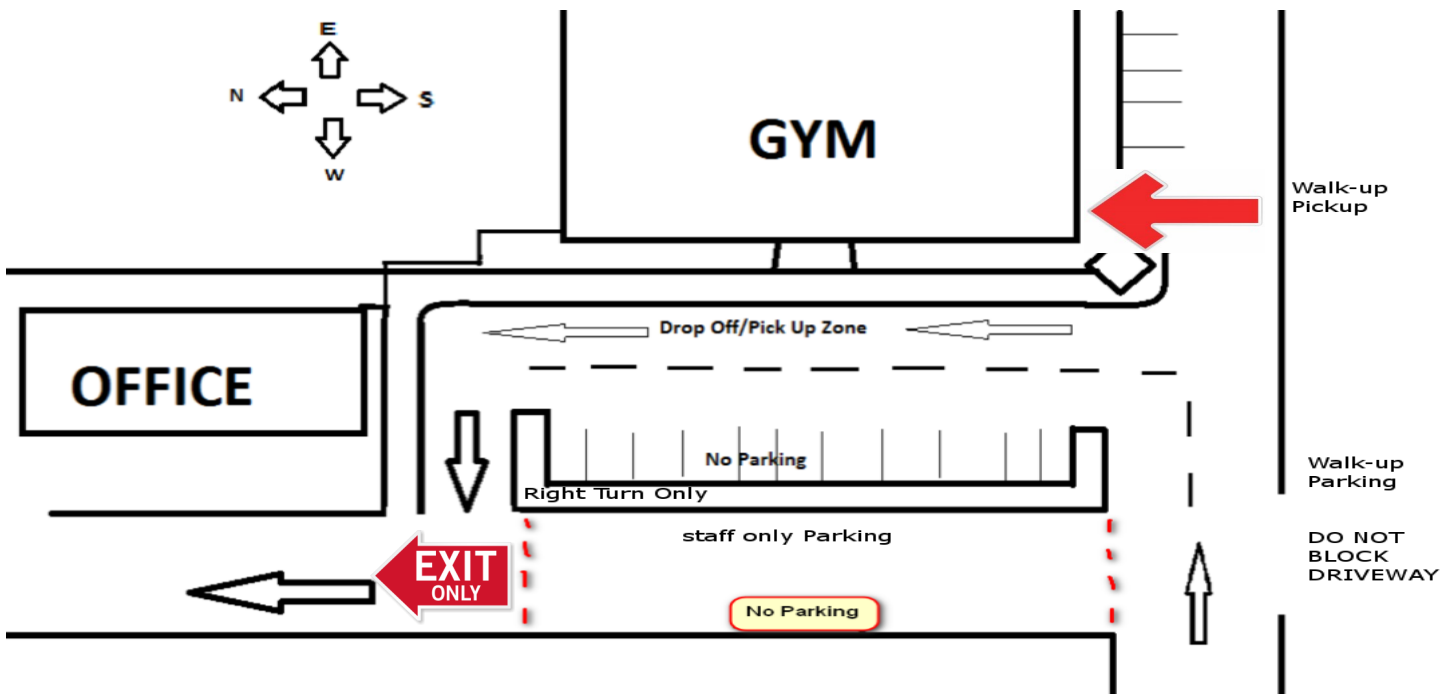
- We know every child and we exist to meet their needs.
- We respect and are kind and courteous to all people, at all times, and in all communications.
- We lead by agreement.
- We continually strive for excellence.

School Hours

School hours for our students are from 8:00 am to 3:15 pm, Monday-Thursday. There is no school on Fridays. If we have a half day the school hours will be from 8:00 am to 12:30 pm. Students should **not** arrive earlier than 7:30 am. School gates or building doors will not open until 7:30 am each school day. Supervision will **not** be provided for students that arrive before 7:30 am or remain on campus later than 15 minutes after dismissal. The exception would be if your child is enrolled in a school sponsored program.

Drop Off/Pick Up

When dropping off or picking up, please be sure to pull forward as often as possible to keep our drop off and pick up procedures running smoothly. **Please Do not park in the Drop Off/Pick Up line and Do not get out of your vehicle unless assisting your student in the Drop Off/Pick Up line.** If you need to talk to a staff member during the drop off or pick up times we would ask you to please park and get out of your car to do so. **Please limit your time to under 3 minutes in the Drop Off/Pick Up line and do not enter the line until after 7:30 am for drop off and 3:00 pm (12:15 pm on early release) for pick up.** Right turn only out of the parking lot. The children will be coming out of the gym during pick up time. If your child has not been picked up 15 minutes after dismissal, staff will try to contact you. **DO NOT BLOCK** driveways, as it is illegal.



Transportation

We do not have our own buses, so we share one with Sequoia Village School, our sister school in Linden. Due to this, we have a limited number of stops that are mostly on the east side of town. If you would like more information about bussing please come in or call the office staff.

If there are any changes to your student's transportation we would ask to have those changes given to their teacher in the Patriot Journal or called into the office by 8:30 am. If your child will be transported by someone who is not on their blue emergency release card from the enrollment packet, they need to have a signed note, come in person, or a phone call with proper ID upon request to make the change.

Enrollment

Space is limited and by filling out an enrollment packet will not guarantee a spot at our school. For returning students space is also limited. We open enrollment first to the returning students, and then after a few weeks we open up enrollment for new students. Once we open enrollment to everyone, it is on a first-come-first-serve basis and there is no guaranteed spot for any student.

The following is required before a child can be enrolled as a student:

- Proof of Residency
- Proof of Immunizations
- Birth Certificate
- Enrollment and Policies contract forms must be filled out completely and signed
- Kindergarten students must be 5 years old before September 1st

Changes in Student Information

It is imperative to notify the school office immediately if there is a change in address, home or office telephone number, or a change in emergency contact information during the school year.

School Lunch/Breakfast

GWA offers a lunch and breakfast program. Students may buy a hot lunch for \$2.85 and/or a bag and go breakfast for \$1.80 and may bring their own lunch from home and eat breakfast at home. Adult lunches are available for \$3.25 or a grab and go breakfast for \$1.90. There are no microwaves available for student use, so lunches from home must be edible as is. Lunch and Breakfast will be eaten in the gym. Tables are set up for students and restrooms are also available. Free and reduced lunch for \$.40 and breakfast for \$.30 are available to those who qualify and are interested. Please contact the front office for more information.

Lunch schedule is as follows:

Kinder - K1 - 10:50 am - 11:30 am

1st - 3rd - 11:00 am - 11:45 am

4th - 7th - 11:30 am - 12:15 pm

Breakfast schedule is as follows:

7:30 am - 8:00 am for all classes

Classroom Celebrations

Classroom celebrations and parties will be determined by the staff of GWA. Students and parents will be notified when these activities will take place. Birthday parties and other individual celebrations will not be permitted in the classroom, however, a parent who would like to bring a treat on their student's birthday will be allowed at the end of the day. Homemade goods are allowed in classes as long as you check with the teacher for any allergies.

Closed Campus/Visitors

George Washington Academy is a closed campus. Once a student is at school, he/she may not leave the school grounds unless checked out through the office by a parent or guardian. All parents and visitors must check in at the office and get a visitor sticker/badge before going onto the campus. This is for everyone's safety and in accordance with GWA's Emergency Response Plan. Students are considered off campus if they are in the parking lot, in their cars, or outside the fenced area without permission. Students coming late or returning to the school must be admitted through the office.

We encourage parents to be involved in the classrooms, but please remember to check in through the office. We ask that you do not bring younger children or pets with you on campus. Small children and pets can be a distraction for teachers, students, and parent volunteers. School is not a place to entertain brothers, sisters, family visitors, friends from out of town, pets or friends from another school. Please do not ask if siblings, pets and friends can attend class with your student.

If you have any questions about visiting or volunteering feel free to contact the front office, PAC, or your student's teacher.

Student Attendance

Regular attendance is one of the most important factors for determining a student's success or failure in school. Daily attendance is the responsibility of the individual student and his/her parent or guardian. Teachers are willing to assist students who must miss school for legitimate reasons. However, teachers are not expected to devote extra time and effort to assisting students who are not making an effort to attend and initiate the making up of missed work.

Students are expected to be in class and on time each day (8:00 am). If the student is pulled out before 2:30 pm the student will be considered absent for PM attendance (1/2 day absent). The state of Arizona requires all students to be in attendance at least 90% of the school year. At GWA, 14 days equals 10% of the school year. More than 14 absences results in a student being truant. Truancy is punishable by law and may result in a student being retained.

If there are extenuating circumstances that affect a child's ability to attend, the parent/guardian must arrange an attendance conference with the principal so the issue can be discussed and resolved appropriately. The deciding factor in a decision to apply "No Credit" for a class may be the amount of effort the student exhibits to keep all assignments caught up. If there is to be an extended absence, parents may request that missed assignments be available for them to pick up. Teachers are always allowed 24 hours to gather the necessary materials. Students will have as many days as they were absent to make up the work missed. Perfect Attendance will be rewarded at the end of the year.

Inclement Weather

When severe weather creates hazardous conditions, the regular school schedule may be modified or suspended to ensure student safety. It is the parent's/guardian's responsibility to monitor *School Messenger*. Announcements will be broadcast as soon as we have confirmation of the occurrence. *School Messenger* will be used, which will send messages directly to you as a call, text, and/or email. Please visit or contact the front office if you are not getting the school messages.

Late Arrival/ Early Departure

Students are expected to report to school by 8:00 am. Since we understand that in rare, but occasional unforeseen circumstances might make it necessary for parents to bring their children late, students are allowed 3 free tardies in a semester without penalty. Additional tardies, whether excused or unexcused, will be written up and referred to the principal for appropriate disciplinary action. Any arrival after 9:30 am is no longer considered a tardy, but an AM absence (1/2 day absent). If the student is pulled out before 2:30 pm the student will be considered absent for PM attendance (1/2 day absent).

If a student is tardy, the parent must sign the student in at the office to obtain a late slip before going to class. If a student needs to leave school early, the parent/guardian must go to the office to request that the student be signed out. Students who do not check out through the office will be considered truant and will be disciplined accordingly.

In the interest of student safety, students will not be allowed to leave campus with anyone except those persons designated on the "blue card" in the enrollment packet. Exceptions will only be when prior arrangements have been made by a signed note, in person or a phone call with proper ID upon request.

Health

Your child's health and safety is one of George Washington Academy's highest priority. A child suffering from a communicable disease or infection needs to be excluded from school to protect his or her own welfare and also to protect other children from illness. Early recognition of a communicable disease/infection is of prime importance and often the classroom teacher perceives deviations from the norm. The teacher and administration will make the decision for exclusion and readmission. In some cases, a doctor's release may be required before a student is readmitted.

If your student is running a fever (101.4°F or higher) or is vomiting, at home, he or she should not be sent to school for at least 24 hours *after* the condition has ended, without the help of medication (ex. Ibuprofen). If your student is running a fever or vomiting at school they will be sent home immediately, and will not be readmitted until 24 hours after the condition has ended. In the case of head lice, the student must be free from lice and nits, even after treatment, in order to return to school.

Medication

Under certain circumstances, when it is necessary for a student to take medication during school hours, GWA will cooperate with the family physician and the parents if the following requirements are met:

- There must be written permission from the parent to allow the school or the student to administer the medication (over-the-counter or prescribed). Appropriate forms are available in the front office.
- The medicine must be brought into the front office by the parent/guardian in the original prescription container, or if it is an over-the-counter medication, in the original container with all the warnings and directions intact. Over-the-counter medications and prescriptions will be administered per the directions on the container.
- All medication is for the individual student's use only and shall not be shared or distributed to other students. Violators are subject to student discipline procedures.

George Washington Academy reserves the right to circumscribe or disallow the use/administration of any medication on school premises if the threat of abuse or misuse of the medicine may pose a risk of harm to a member or members of the student population and/or staff.

Safety

George Washington Academy is committed to safety. We will conduct fire drills, lock-down drills, and evacuation drills regularly during the school year. Parents will receive notifications of any emergency situation.

Child Abuse

Teachers, administrators, and staff have a legal and moral responsibility to report any suspected cases of child abuse to the proper authorities, which may include law enforcement and/or the D.C.S.

Special Education, ESL, and ELL

These programs are offered at GWA to better serve the needs of our students. Students can be referred to a Child Find group by parents or teachers to be studied and/or tested for these programs. Referral forms are

Lost and Found

Please label all belongings (Backpacks, Coats, Shoes . . . etc.). Lost and found items are stored for at least 30 days. When the lost and found becomes too full, we donate those items to a charitable group. Please encourage your children to recover lost items as soon as they realize they are missing.

Transportation Devices

Bikes, skateboards, in-line skates, shoes with wheels, scooters, etc. may be used as transportation to and from school, but they may not be used on campus at any time. If these devices are ridden to school, they must be turned in to the front office, where they will remain until the end of the day (bikes may be chained up outside the gate at the bike rack with your own lock and chain).

Academic Policies

It is the goal and hope of the teachers and staff at GWA to provide the best educational opportunities for each student. We firmly believe that every student can succeed. Every consideration will be given to the needs of the student. However, while we have committed all of our resources to each child's success, the ultimate responsibility rests with the student. In order to maintain and improve our academic standards, we have implemented the following academic policies. For information regarding our curriculum, please contact the front office or visit our website.

- Parents/guardians are asked to attend a minimum of two conferences each year (Fall and Spring) and are always welcome to request teacher meetings more frequently. Progress reports will be issued bi-weekly and report cards will be sent home quarterly.
- Students will be regularly assessed and receive differentiated instruction.
- Each class will have assignments required. Failure to meet the requirements will result in beginning the first steps of Academic Intervention. (page 12)
- Assignments will be given a due date/time and must be turned in on time. The instructor will determine if a late assignment will be accepted, or what grade it will be given.
- Homework may be sent home for enrichment opportunities, please contact your child's teacher for specific information.

- Students who miss school or class are responsible for making arrangements to make up the missed work. The number of days the student is absent equals the number of days that the student has to turn in the missing assignments.
- **Students must maintain a grade point percentage of 70% or higher.** If grades fall below this average, the academic intervention procedures will begin.
- Returning students who had grades below a “C” average from the previous semester will be readmitted on academic probation for a minimum of 1 semester. Teachers, administration, parents/guardians and student will meet on a minimum of a bi-weekly basis.

Grades

Students earn the following letter grades at George Washington Academy. Below is GWA’s grading percentage breakdown.

Kindergarten:	1st-6th:
O = Outstanding 90%-100%	A = 90%-100%
D = Developing 80%-89.9%	B = 80%-89.9%
S = Satisfactory 70%-79.9%	C = 70%-79%
N = Needs Improvement 60% or below	D = 60%-69.9%
	F = 59.9% or below

Students who earn a 3.5-3.99 GPA will be on the Honor Roll. Students who earn a 4.0 GPA will be on the Principal’s List.

Academic Intervention

Step One: The student will have a meeting with the teacher to develop an academic improvement plan. The discretion of the teacher will be used to determine a deadline to complete all work and raise the student’s grade point average to an acceptable level. The teacher will notify the parents of the student’s academic status and improvement plan. All due consideration will be given to student level, special needs, and individual circumstances.

Step Two: If Step One fails, the student will have a meeting with the teacher, parent, and administrator to develop an academic plan. The administrator’s and teacher’s discretion will be used to determine the deadline for completing all work and raising the student’s grade point average to an acceptable level.

Step Three: If Step Two fails, the student will be placed on Academic Probation that may include consequences up to and including: off-campus suspension or in-school suspension and will be given work in order to meet agreed upon academic goals. The suspension can be open-ended or time-limited at the discretion of the school. The student will not only be responsible to do the work sent home according to the teacher’s instructions, but is also responsible for checking with all teachers during the absence in order to keep all classes current with a “C” average or higher.

Retention: A student who maintains an overall grade point percentage of less than 70%, does not have sufficient attendance, fails a course for two or more grading periods in a school year, or has not met all responsibilities of Academic Intervention, may be a candidate for grade retention. This will be met with the steps of Academic Intervention and will be at the discretion of the student’s teacher and administration.

Athletics, Extra-Curricular Activities, and Recognition Programs

George Washington Academy will make every effort to offer these important opportunities. Students must be in good academic and behavior standings to maintain eligibility for athletics and incentive days. Recognition of students and staff of GWA will take place at our morning flag ceremonies.

Here at GWA we offer co-ed soccer, basketball, cross country, and volleyball, each in their own respective seasons.

General Policies

Policy 1: A student who has been suspended or has been withdrawn pending disciplinary action from GWA may not return to campus (or to the vicinity of the campus) or attend any school functions. An exception to this policy *may* be made for the student if he/she is supervised by a parent/guardian while attending a school function of a sibling and prior authorization from GWA administration has been obtained. It is the responsibility of the student and parent/guardian to obtain such authorization.

Policy 2: GWA students should avoid all individuals and groups involved in acts that violate the school rules, state and/or local law and ordinances, and/or other GWA policies and procedures. Students who associate with others who are violating these rules may be deemed *guilty by association* and disciplined accordingly.

Policy 3: Students or their possessions may be searched if there is reasonable suspicion that they are in possession of illegal, stolen, dangerous, or inappropriate items or substances. A student's refusal to cooperate with such a search may result in suspension or expulsion.

Policy 4: Following a suspension, the student and the parent/guardian may be required to attend a conference with the administrator(s) before the student will be readmitted. Following the conference, a student may be readmitted to class on probation. Any misconduct during probation may result in long-term suspension or expulsion.

Policy 5: All GWA staff members will enforce all GWA school rules and policies.

Contract of Expectations

Expectation 1: All students will respect the ideas, beliefs, cultures, and individual differences of others.

Students engaging in verbal abuse, intimidation, harassment, discrimination, disrespect, fighting, profanity, obscene behavior, or other such behaviors will receive consequences ranging from an informal meeting to expulsion, based on severity and prior history, according to the discipline policies.

Expectation 2: All students will respect the property of others.

Theft, vandalism, or other mistreatment of property belonging to others (including the school) will result in consequences that may range from an informal conference to expulsion, and may include restitution of stolen or damaged items and/or police involvement.

Expectation 3: All students will respect the privilege of education.

Tardiness, unexcused absences, plagiarism, lying, cheating, dress code violations, public displays of affection, falling below academic standards, or any form of classroom misconduct will result in consequences ranging from an informal conference to expulsion, based on attitude, severity and/or history.

Expectation 4: All students will respect and obey the law.

Any illegal activity occurring during school hours, within the vicinity of the school, or while participating in any school activities, will be met with zero tolerance, resulting in immediate suspension or expulsion with the likely possibility of police involvement.

Classroom Telephones and Computers

Classroom telephones are to be answered and used only by the Staff. A note from the Staff is required before students will be allowed to use the phones in the office. Unauthorized use of school phones will result in disciplinary action. Students will not be able to use office phones for regular communication. If a child is sick the office will contact parents. If a child is receiving disciplinary action, the principal or the administrative assistant will contact parents. Students are not permitted to use the phone to make alternative transportation arrangements. This should be done before school and through the student's Patriot's Journal.

Computers used by Staff members are off limits to students at all times. Any student using a Staff member's computer will face disciplinary action.

Phone Calls to Students in Classrooms

In an effort to curtail classroom disruptions, students will not be allowed to receive phone calls during class time. Friends and students from other schools will not be allowed to speak with students during school hours. Parents wishing to reach a student should call the front office and leave a message. If it is necessary, the student will call the parent back during a break. In cases of emergency, students will be called out of class to communicate with parents. Please help us preserve the quality of the classroom instruction by respecting this policy.

Electronic Devices/Cell Phones

Smart watches, radios, electronic games, beepers, pagers, cell/smart phones, cameras, iPods/tablets, other electronic communication or entertainment devices may not be used during school hours. They are easily stolen or broken and are distracting. **These items are not allowed to be used on campus and must be stored in a backpack and turned "off" during school hours.** If students take these items out during school hours or misuse this policy, the device will be confiscated and held in the office until the parents or guardians can come claim it.

Computer and Internet Policies

George Washington Academy firmly believes in educational value and applications of technology through computers. Students should not be on the internet without appropriate adult supervision in the classroom or computer lab (This includes smart phones). If a student is found to be on the internet outside of those parameters, disciplinary action will be taken.

Contact Policy

On campus and at any and all school functions, students, staff, parents, and volunteers are expected to conduct themselves in such a manner as to display the highest respect to themselves and their peers by avoiding any inappropriate displays of affection and will be at the discretion of staff and administration. For safety reasons, teachers of younger students may direct their students to hold hands while walking from one place to another. For all other students, no physical contact will be allowed except during a contact sport or event with staff supervision. Violations will be referred to administration for disciplinary action.

Uniform/Dress Code

Uniform clothing is required for all the students. Students must wear approved clothing appropriately while on campus. Students who do not come appropriately attired will be taken to the student exchange or will have to call parents to bring the appropriate uniform items for the students to change into. ***All clothing must be clean, neat and in good repair; factory or pre-shredded clothing are not permitted.***

All students enrolled in George Washington Academy are expected to abide by the following code:

Uniforms consist of navy, khaki, red, black or dark blue denim pants, slacks, skirts, shorts, leggings if under shorts or skirt or jumpers. Clothing must be without tears or excessive embellishments and clothing should fit properly and not be too large or small. Tops must be flag red, navy blue or white polo or collared shirts. Long sleeves worn under the uniform must be uniform colors.

Sweaters and jackets of any color may be worn outside of the classroom, but only sweaters and light jackets that are solid red, white, gray, black or navy blue may be worn inside the classroom.

Thursdays are designated for GWA t-shirt day. Students may wear a GWA t-shirt or bring in \$1 for PAC Uniform Buy-Out.

Baseball Caps/Hats: No hats will be allowed to be worn inside any building at anytime (either by boys or girls) unless a school spirit day has been assigned, Dress-Out days, or as part of a teacher sponsored class activity. Any head covering may be considered a “hat” under this policy and determination of appropriateness (including whether or not the head covering is worn in such a way as to become distracting) will be at the discretion of GWA staff and/or administration.

Shirts: Must cover the waist band of pants or be tucked into the waistband of the pants, *with no midriff or lower back exposed at anytime, nor during any activity* (no exceptions). There will be no low necklines or low backs on any shirts or dresses. The entire back must be covered, and ***no under garments may show.*** Outer garments must meet the dress code and uniform standards. Shirts must have sleeves and a collar.

Pants/Shorts/Dresses/Skirts: ***All clothing must be clean, neat and in good repair (no holes in the knees); factory or pre-shredded clothing are not permitted.*** The length of shorts and skirts/dresses will be no shorter than mid-thigh (arm’s length). Pants must be hemmed and be of the appropriate size for the child wearing them with no baggy or sagging styles. No undergarments may show at any time. Final decision will be left up to the discernment of the administration and faculty.

Footwear: House slippers, sandals, flip flops or open toed shoes of any kind will **not** be allowed. Soles and heels of shoes may be no higher than one and a half inches. Shoes must be worn on campus at all times.

Inappropriate/Obscene Images/Text: Inappropriate or obscene language, advertisements, or images are not allowed on any article of clothing or other item brought to school, including but not limited to: jewelry, belt buckles, belts, backpacks, folders, hats, books, and papers.

Jewelry/Body Piercings: Pierced jewelry may be worn by students in the ears only. No other pierced jewelry will be allowed. Earrings must be moderate in size and should be limited to one pair. No piercing plugs or gauges may be worn, NO EXCEPTIONS. Determination of jewelry appropriateness will be at the discretion of the staff and administration.

Hair and Makeup: Hair and makeup may not be distracting. Appropriate grooming and hygiene standards must be met. Hair should be neat, clean and conservative in color, cut, and style. Streaking, tipping, and other hair-coloring treatments may be considered against dress code if the teachers or administrators deem them distracting. Exceptions may be made for spirit days, plays, or parties, with safety and modesty being a priority.

Tattoos: Tattoos are not allowed for students. If a staff member has a tattoo it must be tasteful and appropriate, according to the administration, or it must be covered.

Classroom and Campus Policies

George Washington Academy believes educational opportunities should exist for each student. A consistent policy for classroom and campus discipline will better educate our students, help teachers maximize their teaching time, and help students move around the campus with the same understanding of the standards.

The following policies will be enforced in each classroom and around the campus:

1. All students will arrive to class on time (Reference Page 7).
2. All students will be prepared for each class with necessary materials (paper, and writing utensils).
3. Food or drinks will not be allowed in the classroom, in the gym during morning assembly, or afternoon release with the exception of water bottles per Staff/Teacher discretion.
4. No gum will be allowed anywhere on campus for grades K - 4th grades. 5th - 7th grades may have gum only in the classroom per Staff/Teacher discretion.
5. Each student will demonstrate respect for all teachers, staff, students, and volunteers and their property.
6. All Students will refer to all teachers/staff by a proper title (Miss, Ms., Mrs., Mr., or Coach).
7. Classrooms will be conducted with a positive attitude and in return, all teachers, staff, and students will show mutual respect for each other. No teacher, staff, or student should have to be subjected to a bad attitude.
8. All staff desks, computers, and telephones are off limits to all students at all times unless otherwise directed by the staff member.
9. Littering on campus or in the classrooms at anytime will not be allowed.
10. Loitering on campus beyond the scheduled break times and after school will not be allowed.
11. Students will stay out of/away from the snow, ice, mud, or puddles.
12. Respect for the campus will be maintained by staff and students.
13. No toys may be brought to school, this includes balls, dolls, cards, fidget spinners, or anything else deemed distracting by a staff member.
14. All students must adhere to playground, lunch and gym rules. (Refer page 17)

GWA RULES

General:

1. No playing in, going through, or collecting of rocks. Rocks are property of the school.
2. No going to the office without an office pass, including during recess.
3. No leaving your assigned classroom without a pass (written or clip).
4. No hanging on, playing or going on the outside of the metal bars at the bridge.
5. No going into the gym without a staff member present.

Playground:

1. Run, Yell, Play and have Fun.
2. Tag games (A game requiring touching) of any kind can only be played when organized by a staff member.
3. No running on, around, or jumping off of playground equipment. No hanging or going on the sides of the equipment.
4. Only 3 persons (2 for 4th grade and up) on each side of the Teeter Totter (Bouncy Thingy). Sit on pockets with hands on the bar. Students may not be in the middle or assisting on the sides.
5. Only one person on each wall section and no going over or hanging off of the walls.
6. Only check out one item at a time and all items must be returned to the play box each recess.
7. No students are allowed to open or go into the play equipment box unless direct by a staff member.
8. When going down the slides, only go on your pockets, sitting up, and feet first. No going up the slides.
9. Do not go behind buildings or structures where staff cannot see. Must have a pass to go to the office, get a drink, or go to the bathroom. No sitting, walking or standing on the black boxes with the grates on them.
10. No running on the sidewalks or going through the rocks in any area. No going near or in and out of classrooms during recess unless instructed by a staff member.
11. No hanging on tether ball or pole. When playing tether ball, follow all rules and keep play area clear.
12. Please take turns on the court with volleyball, basketball, and four square. All game rules must be followed when playing each game. No hanging on poles or nets.
13. If a ball goes over the fence, inform a staff member and it will be retrieved by a staff member only or after school.
14. Balls will only be kicked on the ground or the football may only be thrown. (No kicking or throwing balls up in the air)
15. Must be seated when eating or drinking on the playground.

Gym Morning:

1. No running or playing around.
2. No going on the stage unless doing Zumba or instructed by a staff member.
3. No going to the bathroom without a pass (clip).
4. K-4th on the west side (right side), 5th – 7th on the east side (left side).

Gym Afternoon Release:

1. Line up in class group facing forward. Please be quiet during release so you can hear.
2. Walk-up Students line up by the South Doors.
3. Students riding the bus need to line up on the east wall (back wall).
4. Please ask permission to go to the bathroom so we know where you are.

Lunch:

1. No taking milk out of the gym or playing with milk in line.
2. Must sit on pockets and no moving around the lunch room once seated.
3. No throwing or playing with food.
4. Keep the noise level down so food can be served and instructions given.

Discipline Point System

In an effort to maintain a safe and drug free environment and to ensure that any violation of the School's policies is addressed, recorded, and processed in a fair and unbiased manner, the following point system will be utilized. Each infraction has been assigned a point value based on frequency, severity, and magnitude. Students will accrue points if they violate school rules and policies. If a student has accumulated one hundred (100) points, she/he will lose the privilege of attending George Washington Academy. As points accrue, discipline consequences (such as detention, after school work detail, etc.) will be implemented per discipline policies.

Note: Referral codes are used as a guide but may not be used to limit the disciplinary action available as a consequence. For example, the referral code for the first violation involving a major internet infraction is Code #1 (Office Conference and Counseling) and/or #2 (Parent Conference); however, in addition to those options, a student may lose his/her privilege of using the internet.

Category I Violations

- A. Use of Smart watches or phones, radios, electronic games, cell phones, cameras, iPods/tablets, other electronic communication or entertainment devices as described in this handbook
- B. Dress Code Violations
- C. Failure to arrive in class on time
- D. Failure to complete assignments on time
- E. Littering
- F. Loitering on campus during class time and after school.
- G. Skateboards, bicycles, etc. on campus
- H. Unauthorized use of school phones
- I. Lying
- J. Failure to obey a reasonable request from a staff member
- K. Gum chewing/possession of gum
- L. Note passing

Point assessments for Category I Violations

- | | |
|---------------------------------|---|
| 1st Violation - 3 to 10 points | Consequences – Referral Code #1 and/or #2 |
| 2nd Violation – 5 to 15 points | Consequences – Referral Code #3 and/or #4 |
| 3rd Violation – 10 to 20 points | Consequences – Referral Code #4 |

Category II Violations

- A. Abuse of school or private property
- B. Disorderly conduct, disruption of class, or other school functions
- C. Failure to complete infraction consequences
- D. Harassment of a minor nature, including name calling
- E. Minor internet infractions
- F. Misuse of school property
- G. Profanity, vulgarity, obscene gestures, inappropriate notes and/or images
- H. Throwing or Playing with food or Drink

H. Throwing snowballs, rocks, water balloons, water fights, etc.

I. Unauthorized use of a teacher's computer

J. Cheating/Plagiarism

K. Public Display of Affection

Point assessments for Category II Violations

1st Violation – 5 to 10 points Consequences – Referral Code #1 and/or #2

2nd Violation – 10 to 20 points Consequences – Referral Code #3 and/or #4

3rd Violation – 15 to 30 points Consequences – Referral Code #4

Category III Violations

A. Associating with students who are suspended or expelled, during school hours

B. Extortion

C. False Fire Alarm

D. Fighting

E. Physical Abuse

F. Forgery of notes/letters, making bogus phone calls

G. Harassment, including but not limited to:

1. Sexual Harassment

2. Threats

3. Verbal Abuse

H. Hazing

I. Insubordination or disrespect of a faculty or staff member

J. Leaving class/campus without permission

K. Major Internet Infractions

L. Open and/or persistent defiance of authority

M. Stealing/Theft

N. Trespassing on campus while suspended

O. Truancy

P. Vandalism

Point Assessments for Category III Violations

1st Violation – 30 to 35 Points Consequence – Referral Code #1 and/or #2

2nd Violation – 35 to 50 Points Consequence – Referral Code #3 and/or #4

3rd Violation – 50 Points Consequence – Referral Code #4

Category IV Violations

A. Any conduct constituting a breach of any federal, state, or city law, or duly adopted policy of the board. Examples include, but are not limited to: arson, bomb threat, assault, bringing a weapon or explosive to school, etc.

- B. Indecent Exposure
- C. Physical abuse of a teacher or staff member
- D. Possession of or distribution of pornographic or indecent material
- E. Possession, use, or sale of any illegal substance
- F. Possession, use, or sale of tobacco or alcohol
- G. Possession and/or use of a weapon or dangerous device that threatens self or others.

*NOTE: A student engaged in any category IV violation will be immediately suspended from school pending further disciplinary action up to and including expulsion. The school will also involve the appropriate law enforcement agencies and will support prosecution to the fullest extent of the law. Students involved in tobacco use will be provided with an Ashline/CIGNAL Education Offer and Tobacco Diversion Education offer through Navajo County.

Referral Codes

CATEGORY I

- 1. Office/Conference/Counseling
- 2. Parent conference and/or
- 3. Three days lunch and recess detention and/or
- 4. Two hours of after school work detail

CATEGORY II

- 1. Office/Conference/Counseling
- 2. Parent conference and/or
- 3. Five days lunch and recess detention and/or
- 4. Six hours of after school work detail and/or
- 5. Parent attends one day of school with student and/or
- 6. One day of off campus suspension (OCS)/in school suspension (ISS)

CATEGORY III

- 1. Parent Conference and/or
- 2. Fifteen hours of after school work detail and/or
- 3. Parent attends two days of school with student and/or
- 4. Three days of OCS or ISS

CATEGORY IV

Immediate off-campus suspension pending further disciplinary action up to and including expulsion.

Short-Term Suspension means the temporary withdrawal of the privilege of attending school and school-related events in the school for a period of ten consecutive school days or less. There is no right to appeal a short-term suspension.

A school administrator has the authority to suspend a student for ten school days or less.

Long-Term Suspension means the temporary withdrawal of the privilege of attending school and school-related functions for a period of 11 consecutive school days or more.

Expulsion means the permanent withdrawal of the privilege of attending a school or any function in the organization unless the Governing Board reinstates that privilege.

Please Note: A student may earn up to (but not more than) fifteen (15) points back, per year, by meeting academic, attendance and behavior standards. Earning points back must be initiated by the student and be part of a behavior change plan agreed upon by the student, parent/guardian, teacher/instructor and principal.

Edkey, Inc. Behavior and Discipline Matrix

As part of the Sequoia Family of Schools, George Washington Academy joins Edkey, Inc. in the philosophy that we strive to provide all students the opportunity to learn in a safe and nurturing environment. The following matrices identify, define, and provide consequences to ensure the success of these objectives. Latitude is incorporated in the matrices to allow adaptation according to student's maturity and the severity of the violation:

*Mandated to report to local law enforcement and ADE

Infraction Definition First Occurrence Repeat Occurrence

*Alcohol

(Possession, Distribution, or Use) | The violation of laws or ordinances prohibiting the manufacture of, sale, distribution, purchase, transportation, possession, or use of intoxicating alcoholic beverages or substances represented as alcohol. This would include being intoxicated at school, school-sponsored events and on school-sponsored transportation. | Suspension (Up to 10 days) | Behavior Contract | Expulsion | Suspension (Up to 45 days) | Expulsion

*Arson | Knowingly and unlawfully damaging a structure or personal property by causing a fire or explosion | Suspension (Up to 10 days) | Behavior Contract | Expulsion | Suspension (Up to 45 days) | Expulsion

*Assault/Fighting | A physical attack or fight; includes an actual and intentional touching or striking of another person against his or her will or the intentional causing of physical injury to an individual. This includes situations in which one person or group of persons physically attacks or "beats up on" another person who does not wish to engage in the conflict | Suspension (Up to 10 days) | Behavior Contract | Expulsion | Suspension (Up to 45 days) | Expulsion

*Drug Use/Under the Influence

- Possession

- Sales

- Distribution

- Paraphernalia | Includes possession, sale, use, distribution, or being under the influence of drugs; or the unlawful cultivation, manufacture, transporting of drugs; or the possession of equipment or devices used for preparing or taking drugs | Suspension (Up to 45 days) | Behavior Contract | Expulsion

or at school, school-sponsored events or on school-sponsored transportation. Drugs include but are not limited to all dangerous controlled substances, narcotics, inhalants, and any prescription or over-the-counter drug if abused by the student

*Extortion | Asking or demanding money or something of value in return for protection or in connection with a threat to inflict harm. | Suspension (Up to 10 days) | Behavior Contract | Expulsion | Suspension (Up to 45 days) | Expulsion

Gangs | An ongoing loosely or organized association of three or more persons, whether formal or non-formal that has a common name, sign, colors, clandestine purpose or symbols. | This includes persons wearing, carrying or displaying gang paraphernalia and/or exhibiting behavior or gestures that symbolize gang membership. | Suspension (Up to 10 days) | Behavior Contract | Expulsion | Suspension (Up to 45 days) | Expulsion

*Hate Crime I A criminal offense or threat against a person, or property or society that is motivated, in whole or in part, by the offender's bias against a race, color, national origin, ethnicity, gender, religion, disability or sexual orientation. This includes any crime that manifests evidence of prejudice based on race, religion, sexual orientation, or ethnicity. I Suspension (Up to 10 days) I Behavior Contract I Suspension (Up to 45 days) I Expulsion

*Dangerous

Item/Destructive Devices

(Distribution, Possession,

Use) I A dangerous item or destructive device that is used to cause bodily harm or used to intimidate another person including but not limited to: BB, paintball, stun, starter or pellet guns; knives I Suspension (Up to 10 days) I Behavior Contract I Expulsion I Suspension (Up to 45 days) I Expulsion

less than 2.5 inches; or Tasers

*Robbery/Theft

I Intentional taking of an individual's or organization's property I Suspension (Up to 5 days) I Restitution I Expulsion I Restitution I Expulsion

Sexual Harassment I: Unwelcome sexual advances, request for sexual favors, or the verbal or physical conduct of a sexual nature constitutes sexual harassment when this conduct is offensive and objectionable, causes discomfort or humiliation or interferes with school performance. Includes: sexual comments, gestures, jokes or looks, being touched, grabbed or pinched in a sexual manner, flashing or mooning, spreading sexual rumors, and clothing pulled at, off, or down off in a sexual manner I Suspension (Up to 10 days) I Behavior Contract I Expulsion I Suspension (Up to 45 days) I Expulsion

*Vandalism I: Deliberately defacing or destroying any school property I Suspension (Up to 10 days) I Restitution I Restitution I Expulsion

*Weapons

(Possession, Sale or Distribution) I Possession, use or distribution of any weapon including but not limited to handguns, rifles, shotguns, or knives at least 2.5 inches, electrical weapons, clubs, bombs, grenades, pipe bombs, or poisonous gases or similar devices that explode I Suspension Pending Expulsion I Expulsion

Vandalism/Property Loss

School employees shall report to the principal of the school every incident of vandalism and if known, the names of those responsible.

The superintendent or his designee is authorized to sign a criminal complaint and to press charges against perpetrators of vandalism against school property, and is further authorized to delegate, as he/she sees fit, authority to sign such complaints and to press charges.

Students who destroy school property through vandalism or arson, or who create a hazard to the safety of the other people on school property, may be referred to law enforcement authorities. Such students who are caught vandalizing school property shall be subject to disciplinary action, including but not limited to suspension and expulsion.

Parents and students shall be made aware that the law provides that parents are liable for the willful destruction of property by a minor in their custody or control. The school shall take appropriate action to recover the cost of the repair(s) from the student(s) and/or parent(s).

The school shall not assume responsibility for the loss of, or the damages to, non-school-owned personal property stored, installed, or used on school premises.

Long-Term Suspensions and Expulsions

All long-term suspensions and potential expulsions are handled by one or all of the following: principal, assistant superintendent, superintendent, and/or governing board (pursuant to GWA’s Board Policies). Please see Discipline and Referral Codes.

Statement on Harassment and Bullying

We at George Washington Academy take a stand against bullying and personal harassment of any kind. Students are not allowed to persist in a behavior directed at another student, which that student has made clear makes him/her uncomfortable. Students who violate this policy are subject to disciplinary action.

Governing Board

For each school, charter contract, or state system of schools, as required by applicable law or as determined by the Board of Directors, the Board of Directors may establish a local “Governing Board,” to reform such duties and acts as shall be required by applicable law or established in writing by the Board of Directors. The Governing Boards will have responsibility for approval of the annual budgets and financial reports for the charter school, approval of annual calendar and bell schedule for the charter school, approval and acceptance of certain grants related to the charter school and any other matter that is required by state law to be approved by the Governing Board of the charter school. (Article I, Section 1)

For more details about the Edkey Governing Board policies, please see:
http://www.sequoiaschools.org/administration/schools_board/

Family Education Rights and Privacy Act (FERPA)

George Washington Academy has established written policies regarding the collection, storage, retrieval, use, and transfer of student educational information collected and maintained pertinent to the education of all students to ensure the confidentiality of the information and to guarantee parents’ and students’ rights to privacy. These policies and procedures are in compliance with The Family Education and Rights Act; Title 20, United States Code, Sections 1231g and 1232h; and the Federal Regulations (34CFR, Part 99) issued pursuant to such act; The Education of all Handicapped Children Act: Title 20, United States Code, Sections 1412 (2) (d) and 1417 (c); and the Federal Regulations (34 DFR 300.560-300.574) Issued pursuant to such Act; and Arizona Revised Statutes, Title 15 Section 141.

Extracurricular Activity (ECA) Program

Arizona law provides a tax credit for contributions to public schools to support extracurricular activities or character education. You can help George Washington Academy students, and possibly lower your tax bill, by making a donation. The state tax credit is available to all qualifying individual Arizona state tax payers. You do not need to have a child enrolled in a school to take advantage of this state tax credit. It is always best to consult a tax adviser to see if you qualify for the dollar-for-dollar credit. A tax credit is different than a deduction, because you may subtract the whole contribution from your Arizona state tax bill. An individual may contribute as much as \$200, and a couple filing jointly may contribute as much as \$400 to a public school and receive the money back in the form of a tax credit. If you qualify for this state tax credit, you may write a check to George Washington Academy or use your credit card to make a contribution before Dec. 31. When you file your Arizona state taxes, you then subtract the amount of your contribution from what you owe or add the amount to your refund.

YOU MAY DESIGNATE YOUR DONATION TO A SPECIFIC AREA SUCH AS SCIENCE FAIR, ART, SPORTS, STEM, OR “GENERAL”. TAX CREDITS ARE NON-REFUNDABLE. WE RELY ON YOUR GIFTS AND THANK YOU FOR YOUR GENEROSITY.

Homeless Policy

Admission of Homeless Students

In compliance with Arizona State Laws and Arizona Administrative Code and the McKinney-Vento Homeless Education Assistance Improvements Act of 2001, GWA recognizes a homeless student as an individual who lacks a fixed, regular, and adequate nighttime residence. The school selected for enrollment must immediately enroll any homeless student, regardless of whether the student lives with the homeless parents or has been temporarily placed elsewhere. Enrollment may not be denied or delayed due to lack of any document normally required for enrollment, including:

- Proof of residency, i.e., shelter, hotel, doubled-up, or other
- Transcripts/school records
- Immunization or immunization/health/medical records
- Proof of guardianship
- Birth Certificate

The enrolling school must contact the student's previous school to obtain school records. Initial placement of students whose records are not immediately available can be made based on the student's age and information gathered from the student, parent, and previous school(s). If the student needs to obtain immunizations or medical records, the enrolling school shall refer the parent or guardian of the student to the liaison for homeless students, who shall assist in obtaining necessary immunizations or medical records.

Liaison

The school principal will designate an appropriate staff person as liaison for homeless students who will carry out duties as assigned. Among those duties will be the responsibility to coordinate activities and programs in the best interest of the homeless students, which may include but not limited to, keep a homeless student in the school of origin (to extent feasible), except when doing so is contrary to the wishes of the student's parents or guardian or the unaccompanied youth (a youth not in custody of a parent or guardian).

In the case of an admission dispute:

- The student shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute.
- The parent or guardian of the student shall be provided with a written explanation of the school's decision regarding school selection or enrollment, including the rights of the parent, guardian, or student to appeal the decision.
- The student, parent, or guardian shall be referred to the liaison for homeless students, who shall carry out the dispute resolution process in accordance with the procedure found in the Arizona State Plan.
- In the cases of an unaccompanied youth, the liaison for homeless students shall ensure that the student is immediately enrolled in school pending the resolution of the dispute.
- Parents/Guardians may appeal directly to the State Department of Education if in disagreement with the school's ruling.

Homeless students are automatically eligible for Title I, Part A services.

Parent Advisory Council (PAC)

We would like to take this opportunity to welcome you and your family to George Washington Academy! As the PAC President it is my responsibility to talk with you about getting involved in the school. But first, since this may be your first time at George Washington Academy let me explain what the George Washington Academy - Parent Advisory Council (GWA PAC) is all about.

It is important to note that you are automatically a member of the GWA PAC, if you so choose, simply by your children being enrolled at GWA! In fact, all parents or guardians of children attending GWA are members of the PAC and are encouraged to participate in all our activities. We are an independent organization and we do not belong to any state or national affiliation or support any political platforms and we keep all the funds that we raise for our school.

We do many wonderful things for our GWA families and staff. Some of the things we have done:

Organized a FREE clothing Drop & Swap where our GWA families brought gently used clothing, shoes, jackets, etc. to be donated and then families were able to come pick out what they could use for free!

- Held family events such as our HOWL - Halloween dance, Trunk-or-Treat, and chili cook off, and Cookies with Santa Christmas dance - Mr. & Mrs. Claus were in attendance with a cookie potluck, and our Royal Ball.
- Held multiple fundraisers including the bi-annual Scholastic Book Fair, our weekly Uniform Buy Outs/GWA t-shirts, Flower Power and jerky sales fundraisers.

But as you can imagine, to meet all the goals that we have, we need ACTIVE participation. This is where YOU come in. Now I truly understand how daunting volunteering can be. Questions such as: How much time are we talking about here? Will I be required to take on event or committee responsibilities? Or something as simple as, what exactly is required of me? I am here to assure you that we will never force anyone to dedicate more time than they are willing or able. We also understand that in today's world it has become increasingly difficult to find time to give, even just one to two hours once a month. Do what you can, we appreciate it!

When parents get involved in their children's education, grades go up, test scores go up, children become more likely to pass and to attend better schools after high school, they have fewer discipline problems, and they're less likely to use drugs and alcohol. Volunteering doesn't mean a huge time commitment and whatever your time schedule and interests are we have need of you! We have tasks that can be performed in the evenings, during the day, or that don't even involve coming to the school at all, just let us know what you'd be willing to do, and we'll get you set up. Won't you join us? Becoming active is easy - and it really makes a difference!

If you have any questions, please feel free to contact PAC.

(Contact information on page 4)

Site Council

The school site council of George Washington Academy is hereinafter referred to as the council, shall carry out the following duties:

- Develop and approve the Single Plan for Student Achievement.
- Obtain recommendations for the proposed Single Plan for Student Achievement from all stake holders and any applicable school advisory.
- Develop and approve the plan and related expenditures in accordance with all state and federal laws and regulations.
- Recommend the plan and expenditures to the governing board for approval.
- Provide ongoing review of the implementation of the plan with the principal, teachers, and other school staff members.
- Make modifications to the plan whenever the need arises
- Submit the modified plan for governing board approval whenever a material change (as defined in district governing board policy) is made in planned activities or related expenditures.
- Annually, (and at each semester, trimester, etc.), evaluate the progress made toward school goals to raise the academic achievement of all students.
- Carry out all other duties assigned to the council by the district governing board and by state law.

Daily Schedule

Monday-Thursday

7:30 – 8:00 am – Breakfast

7:45 – 8:00 am – Morning Movement

8:00 – 8:15 am – Flag Ceremony

8:15 – 9:45 am – Reading Groups

9:25 – 9:45 am – Kindergarten Recess

9:45 – 10:00 am – 1st – 3rd Recess

10:00 – 10:15 am – 4th – 7th Recess

10:00 – 11:00 am – 1st – 3rd Math

10:15 – 11:30 am – 4th – 7th Math

10:50 – 11:30 am – Kindergarten Lunch

11:00 – 11:45 am – 1st – 3rd Lunch

11:30 – 12:15 pm – 4th – 7th Lunch

12:00 – 12:30 pm – Interventions/Enrichment – K-2nd

12:15 – 1:45 pm – SS/Science/Tech/PE

1:45 – 2:15 pm – Interventions/Enrichment – 4th – 7th

2:15 – 3:00 pm – Electives

3:00 – 3:10 pm – End of Day Procedures

3:10 – 3:15 pm – Patriot Ceremony

George Washington Academy

Policies Contract Form

I have read and understand all the information contained in this handbook and agree to abide by and uphold them during school hours, within the vicinity of the school, and during participation in any and all school activities. I recognize that these policies are in place to provide a positive learning environment and that I am responsible for meeting these guidelines. I further recognize that I will be held responsible for my actions according to this contract and the consequences herein.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

PLEASE SIGN AND RETURN THIS FORM TO YOUR TEACHER

